

In order to mitigate the risk of COVID-19, it is recommended that currently open essential businesses develop an operational plan and non-essential businesses considering reopening have an operational plan before reopening. Non-essential business reopening is not allowed until the statewide isolation order is changed to allow for the opening. The plans must include measures that protect the public, patrons and employees. Plans must be made available upon request, posted on the door, or online.

The plans must at a minimum:

- Identify how the business will maintain the six (6) foot physical distancing requirements for employees and patrons
 - o Consider the use of telework to limit the number of employees in the facility during business hours when vendors and patrons might be present
- Identify how the business will provide adequate sanitation and personal hygiene for employees, vendors and patrons
- Identify how the business will provide for disinfection of the business and regular cleaning
- Identify how personal use items such as masks, face coverings and gloves shall be worn, if necessary, for both employees, vendors, and patrons
 - o The businesses may require, and it is encouraged, that employees, vendors and patrons wear face coverings as a business practice
- Identify how the business will provide services limiting close interactions with patrons such as, but not limited to:
 - o Online, digital or telephonic ordering
 - o Curbside pickup
 - o Delivery
 - o Limiting hours of operations
 - o Establishing hours of operations for vulnerable populations
 - o Limiting numbers of patrons in the business at a time
 - o Directing the flow of traffic in the business
 - o Use of signage and barrier protection to limit movement and maintain distancing
- Identify strategies for addressing ill employees which should include requiring COVID-19 positive employees to stay at home while infectious and may include also restricting employees who were directly exposed to the COVID-19 positive employee, and the closure of the business until the location can be properly disinfected.
- On a case-by-case basis, include other practices that may be appropriate for specific types of businesses such as screening of employees for illness and exposures upon work entry, requiring non-cash transactions, etc.